**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**November 14, 2017**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order by Michael Shipp and prayer was led by Michael Shipp and a quorum was met.

**Adopt Agenda***:* AMotion was made by Yvonne Lewis and seconded by Latanya Whiteside to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of October 17:**AMotion was made by Alisa Lear and seconded by Dr. E. H. Baker to approve / accept the Minutes. Motion passed unanimously.

**Board Members Present:**

Dr. E. H. Baker, Thelma Merrells, Mike Shipp, Latanya Whiteside, Alisa Lear and Yvonne Lewis

**Absent:** NONE

**Ownership Linkage-Recognition of Guests**: Phyllis Davis

**Northeast Delta HSA staff present**: Dr. Monteic Sizer, Martha Phillips, Tenille Terry and Delores Harris.

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

**Upcoming Events/Community Action –**

NE Delta HSA will launch its prevention campaign entitled “It Is What It Is” in November. It is a weekly radio talk show formatted prevention campaign that will be broadcast from a radio station located within the NE Delta HSA Opportunity Zone.

NE Delta HSA is working with Families Helping Families on a plan to implement an employment campaign. The campaign is designed to get developmental disability students connected to the workforce.

NE Delta HSA’s Executive Director will be speaking to community and faith leaders in New Orleans this coming Thursday, November 9, 2017. Metropolitan Human Services District plans to implement something similar to NE Delta HSA’s ongoing faith-based mental health and addiction reduction strategies.

Louisiana Department of Health will be granting its unclassified senior staff a 2% salary increase along with its classified civil service staff during this current fiscal year. The 2% salary increase will happen automatically per civil service for all classified employees in good standing January 1, 2018. We will implement this same increase with NE Delta HSA’s two unclassified staff and classified employees.

Board member Yvonne Lewis facilitated a meeting on Wednesday, October 18, 2017, between Delta leaders and Dr. Sizer. A Town Hall meeting is being planned with the Mayor of Newellton, Louisiana for later this month (follow-up to the October 18th meeting) to discuss solutions to drug and alcohol addiction, mental illness, crime reduction and workforce development. NE Delta HSA clinical and prevention staff will be in attendance with the Executive Director.

NE Delta HSA’s prevention section kicked of regional “Red Ribbon” and “Orange Ribbon” alcohol and drug awareness efforts. Regional participation was high and much information was shared regarding ways to reduce drug and alcohol risks. NE Delta HSA hosted a “Prescription Take Back Day” in Tallulah on October 28, 2017. The event was a success.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### Executive Director

**Monthly ED – Report and Fiscal Report -** A Motion made by Thelma Merrells and seconded by Dr. E H baker to approve / accept the ED report and Fiscal reports as submitted. Motion passed unanimously.

**Financial Planning & Budgeting/Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

NEDHSA’s FY17-18 appropriated budget is $13,920,578. Our SGF = $9,847,946. Our IAT =

$3,298,788. Self- generated - $73,844.

**Escrow Account Report:** NE Delta HSA does not maintain or operate an escrow account.

**Property Control Certificate -** Dr. Sizer provided Board members with a copy of NEDHSA Certification of Annual Property Inventory, approved until February 21, 2018.

**Board**

* Communication and Support (Policy Manual PP 12 – 13) – Discussion with no changes made to current Policy. It will remain as current in Governance Manual.
* Election of Officers – ***Northeast Delta Human Services Authority Governing Board***

**Mike Shipp – Chairperson**

**Dr. E D Baker – Vice Chair**

**Alisa Lear – Secretary**

*No Treasurer appointed, but position will remain*

AMotion was made by Yvonne Lewis, seconded by Thelma Merrells to approve / accept the nominations for Officers. Motion passed unanimously

**QUARTERLY BOARD TRAINING –** *Addictive Disorders* – Education and Training with current statistics provided to Board Members by Martha Phillips.

**BOARD MANAGEMENT** – Ongoing

**ADJOURN -** Next Meeting – January 9, 2018 - **5:30 pm,** NEDHSA Office, 2513 Ferrand Street, Monroe, LA 71201